STATE OF TENNESSEE COUNTY OF HENRY...

Be it remembered that the County Commission met in a regular session at the Courthouse in Henry County, Tennessee on April 15, 2019 at 5:00 p.m. Present and presiding the Honorable Brent Greer, Chairman, Donna Craig, County Clerk and the County Commissioners:

ITEM NO. 1 The meeting was called to order by Sheriff Monte Belew.

ITEM NO. 2 The invocation was led by Commissioner Travis.

ITEM NO. 3 The pledge to the flag was led by Commissioner Williams.

ITEM NO. 4 Roll Call

The following Commissioners were present: Jerry Berry, Wesley Bradley, Dell Carter, Greg Carter, James Copeland, Randy Gean, Kenneth Humphreys, Don Jones, Kreg Kyle, Paul Neal, Monte Starks, James Travis, Marty Visser, David Webb, and Drew Williams.

ITEM NO. 5 Citizen's Forum

NONE AND THE CHAIR CLOSED THE FORUM

ITEM NO. 6 Commissioner's Forum

• Commissioner Starks reminded everyone that the World's Biggest Fish Fry is coming up next week. He invited everyone to join in and enjoy all the activities.

THE CHAIR CLOSED THE FORUM

ITEM NO. 7

• Chairman Greer presented the Audit Committee report to the Commission.

AUDIT COMMITTEE REPORT TO THE HENRY COUNTY COMMISSION APRIL 8, 2019

The Henry County Audit Committee consisting of Steve Greer-Chairman, Melanie Dodd-Vice Chairman, Tom Beasley, Kenneth Humphreys, and Bobby Milam is pleased to make the following report to the Henry County Commission.

Our committee met on April 8, 2019 to review the Comptroller's Annual Financial Report for Henry County, Tennessee for the fiscal year ended June 30, 2018. A copy of the minutes of this meeting are attached hereto.

We reviewed Part I Summary of Auditor's results, Part II Findings Relating To the Financial Statements, and Part III Findings and Questioned Costs For Federal Awards. Part II, FINDINGS RELATED TO THE FINANCIAL STATEMENTS were reviewed and discussed in detail. We have attached a copy of FINDING 2018-001 for the Office of Assessor of Property and FINDING 2018-002 for the Office of Director of Schools. Finding 2018-001 dealt with the Assessor of Property not properly prorating improvements and new constructions. Mr. VanDyke presented his response of the finding to the committee. The committee discussed the finding with Mr. VanDyke and concurs with his response to the comptroller. Finding 2018-002 was reviewed and discussed with Dr. Brian Norton, Director of Schools. The finding indicated that internal controls with regard to the Purchasing and Payroll Software did not have adequate application controls. Dr. Norton explained his corrective action response to the findings and the committee concurs with his response. Both corrective action plans are attached hereto.

The Committee discussed the Best Practice comment with regard to adopting a Central System of Accounting, Budgeting, and Purchasing. After discussion with Mayor Greer and Budget Director Hollingsworth, no action was taken. Prior-year Financial Statement findings were acknowledged as being corrected.

We further acknowledge that the County Mayor made the Committee aware of the opportunity for a representative of the Division of Audit to meet with the Committee or individual members to discuss any area of the audit.

Being no further information to report, the Audit Committee respectfully presents this report to the Henry County Board of Commissioners for its approval.

This report submitted April 15, 2019.

Steve Green

Audit Committee Chair

MINUTES OF THE MEETING HENRY COUNTY AUDIT COMMITTEE

PLACE:

Budget Conference Room

Henry County Courthouse

DATE:

April 8, 2019

TIME:

4:30 P.M.

Members Present

Members Absent

Also Present

Bobby Milam Melanie Dodd Steve Greer Tom Beasley

Brent Greer

Pat Hollingsworth

Kenneth Humphreys

ITEM 1 - CALL TO ORDER

Chairman Greer called the meeting to order at 4:30 p.m. After determining that a quorum was present, the following items of business were considered.

ITEM 2 – APPROVAL OF THE MINUTES

Mr. Humphreys, seconded by Mr. Milam, made a motion, to approve the minutes from the previous meeting. Upon a voice call vote, the motion carried and the minutes were approved.

ITEM 3 - AUDIT

The next item on the agenda was to review and discuss the audit findings in the Annual Report for Henry County Tennessee for the Year Ended June 30, 2018.

Mayor Greer informed the committee that the findings on last year's audit had been corrected and there were two findings for FY18. Attached is a copy of the actual findings in the audit. Mayor Greer reviewed both findings, corrective action plans and management's responses. After discussion, Mr. Humphreys, made a motion, 2nd by Mr. Milam, to approve the corrective action plans as reviewed. A roll

call vote was taken with all members present voting aye. The motion carried.

The last item on the agenda was to accept the audit as presented and authorize Chairman Steve Greer to submit a letter to the commission. After discussion, Mr. Milam, made a motion, 2nd by Mr. Humphreys to accept the audit as presented and Chairman Greer to submit a letter to the commission. A roll call vote was taken with all members present voting aye. The motion carried.

ITEM 4 - OTHER BUSINESS

The committee was informed that State Auditor Shelbi Tucker was available to discuss any questions. She can be contacted by email any time during the year. Her email address is: Shelbi.tucker@cot.tn.gov.

ITEM 5 - ADJOURNMENT

It being determined that there was no additional business to be presented at this time, a motion was made by Ms. Dodd, seconded by Mr. Humphreys, to adjourn. Upon a voice vote the motion carried and the meeting was adjourned at 4:56 p.m.

Respectfully submitted,

Pat Hollingsworth

Henry County, Tennessee Summary Schedule of Prior-year Findings For the Year Ended June 30, 2018

Government Auditing Standards require auditors to report the status of uncorrected findings from prior audits. In addition, OMB's Uniform Guidance requires auditees to report the status of all prior-year findings whether corrected or not. Presented below are financial statement findings along with their current status from the Annual Financial Report for Henry County, Tennessee, for the year ended June 30, 2018.

Prior-year Financial Statement Findings

Fiscal Year	Page Number	Finding Number	Title of Finding	CFDA Number	Current Status
OFFICES	OF COUN	TY MAYO	R AND DIRECTOR OF SCHOOLS		
2017	195	2017-001	Expenditures Exceeded Appropriations	N/A	Corrected

Prior-year Federal Awards Findings

There were no prior-year federal award findings to report.

HENRY COUNTY, TENNESSEE

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended June 30, 2018

PART I, SUMMARY OF AUDITOR'S RESULTS

Financial Statements:

- 1. Our report on the financial statements of Henry County is unmodified.
- 2. Internal Control Over Financial Reporting:

* Material weakness identified?

NO

* Significant deficiency identified?

YES

3. Noncompliance material to the financial statements noted?

NO

Federal Awards:

- 4. Internal Control Over Major Federal Programs:
 - * Material weakness identified?

NO

* Significant deficiency identified?

NONE REPORTED

5. Type of report auditor issued on compliance for major programs.

UNMODIFIED

6. Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

NO

7. Identification of Major Federal Programs:

* CFDA Numbers: 10.553 and 10.555

Child Nutrition Cluster: School Breakfast

Program and National School Lunch

 ${\bf Program}$

* CFDA Numbers: 84.027 and 84.173

Special Education Cluster: Special Education - Grants to States and Special Education - Preschool Grants

8. Dollar threshold used to distinguish between Type A and Type B Programs.

\$750,000

9. Auditee qualified as low-risk auditee?

NO

PART II, FINDINGS RELATING TO THE FINANCIAL STATEMENTS

Findings and recommendations, as a result of our audit and the annual monitoring report performed by the state Division of Property Assessments, are presented below. We reviewed these findings and recommendations with management to provide an opportunity for their response. Written responses for all findings are paraphrased and presented following each finding and recommendation. Management's corrective action plans, whether related to the financial statements or federal awards, are presented separately in the Management's Corrective Action Plan in the Single Audit Section of this report. Findings relating specifically to the audit of federal awards, if any, are separately presented under Part III, Findings and Questioned Costs for Federal Awards.

OFFICE OF ASSESSOR OF PROPERTY

FINDING 2018-001

THE ASSESSOR DID NOT PROPERLY PRORATE IMPROVEMENTS AND NEW CONSTRUCTION

(Noncompliance Under Government Auditing Standards)

The assessor did not properly prorate improvements and new construction. Assessors are required to add new construction and improvements and to prorate their values for the portion of the year following their date of completion. Section 67-5-603(b)(1), Tennessee Code Annotated, provides that for the year in which an improvement or building is completed, the assessment, or increase in assessment, shall be prorated for the portion of the year following the date of its completion. This deficiency can be attributed to management's failure to properly comply with state statute and resulted in an incorrect assessed value on the affected properties.

RECOMMENDATION

The assessor should properly prorate new construction and improvements as required by state statute.

$\underline{MANAGEMENT'S\ RESPONSE-ASSESSOR\ OF\ PROPERTY}$

As of August 1, 2018, all new construction will be inspected prior to September 1 of that tax year. If the structure is not completed by January 1, a follow-up inspection will be done prior to September 1, and the structure will be prorated as of the completion date that the contractor and owner supply.

If the structure has been under construction for less than one year and not completed as of September 1, it will be placed on the tax roll the following year. If it is still not completed after one year, the structure will be placed on the tax troll at a prorated amount based on cost of material and labor as of that date.

Notices of completion will be verified with the owners and contractors, so the actual completion date is accurate and is not just the original estimate given by an individual contractor.

OFFICE OF DIRECTOR OF SCHOOLS

FINDING 2018-002

THE PURCHASING AND PAYROLL SOFTWARE DID NOT HAVE ADEQUATE APPLICATION CONTROLS

(Internal Control – Significant Deficiency Under Government Auditing Standards)

In-lieu-of using official prenumbered checks, the office generated checks on blank check stock. Because the software provided users the ability to change the computer-generated check number, a gap in check numbers could be created. Also, the application allowed users to print checks multiple times with no indication of a reprint. This process makes it difficult to account for all checks. Sound business practices dictate that proper application controls be implemented. Because management had not determined the risk associated with this functionality, inappropriate system activity could occur. When this deficiency was brought to management's attention in April 2018, the office implemented the use of prenumbered check stock.

MANAGEMENT'S RESPONSE - DIRECTOR OF SCHOOLS

We concur with this finding. The plan of action to correct this was implemented immediately upon notification of the deficiency. We ordered prenumbered check stock for all three funds in April. The new stock was put into use when it arrived in early May.

PART III, FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

There were no findings and questioned costs related to federal awards for the year ended June 30, 2018.

Henry County, Tennessee Management's Corrective Action Plan For the Year Ended June 30, 2018

We reviewed the financial statement and federal award findings and recommendations with management to provide an opportunity for their response as required by the auditee requirements within Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Management's corrective action plans for all financial statement findings and federal award findings are presented in this section and have been indexed below. The corrective action plans were prepared by management and have been presented as they were submitted.

Finding		Corrective Action
Number	Title of Finding	Plan Page Number
OFFICE OF A	SSESSOR OF PROPERTY	
2018-001	The Assessor did not Properly Prorate Improvements and New Construction	207
OFFICE OF D	IRECTOR OF SCHOOLS	
2018-002	The Purchasing and Payroll Software did not have Adequate Application Controls	208



P.O. BOX 564 213 WEST WASHINGTON STREET PARIS, TENNESSEE 38242 PHONE (901) 642-0162

Corrective Action Plan

FINDING:

THE ASSESSOR DID NOT PROPERLY PRORATE IMPROVEMENTS AND NEW CONSTRUCTION

Response and Corrective Action Plan Prepared by: Charles VanDyke, Assessor of Property

Person Responsible for Implementing the Corrective Action: Charles VanDyke, Assessor of Property

Anticipated Completion Date of Corrective Action: August 1, 2018

Repeat Finding: No

Planned Corrective Action:

All new construction will be inspected as of January 1st and will be re-inspected prior to September 1st if not completed during the first inspection. Properties not completed by January 1st will be prorated as of the completion date.

Charles VanDyke Assessor of Property

CoStaler an



Henry County School System

217 Grove Boulevard Paris, Tennessee 38242 731-642-9733 Fax: 731-642-8073



Corrective Action Plan

FINDING:

THE PURCHASING AND PAYROLL SOFTWARE DID NOT HAVE ADEQUATE APPLICATION CONTROLS

Response and Corrective Action Plan Prepared by: LonNita McDonald, Director of Finance

Person Responsible for Implementing the Corrective Action: LonNita McDonald, Director of Finance

Anticipated Completion Date of Corrective Action: May, 2018

Repeat Finding:

Reason Corrective Action was Not Taken in the Prior Year: $\ensuremath{\mathrm{N/A}}$

Planned Corrective Action:

When deficiency was brought to our attention prenumbered check stock was ordered in April and put into use when it arrived the beginning of May.

Signature:

Date: 12-13-2018

BEST PRACTICE

Accounting literature describes a best practice as a recommended policy, procedure, or technique that aids management in improving financial performance. Historically, a best practice has consistently shown superior results over conventional methods.

The Division of Local Government Audit strongly believes that the item noted below is a best practice that should be adopted by the governing body as a means of significantly improving accountability and the quality of services provided to the citizens of Henry County.

HENRY COUNTY SHOULD ADOPT A CENTRAL SYSTEM OF ACCOUNTING, BUDGETING, AND PURCHASING

Henry County does not have a central system of accounting, budgeting, and purchasing. Sound business practices dictate that establishing a central system would significantly improve internal controls over the accounting, budgeting, and purchasing processes. The absence of a central system of accounting, budgeting, and purchasing has been a management decision by the County Commission resulting in decentralization and some duplication of effort. We recommend the adoption of the County Financial Management System of 1981 or a private act, which would provide for a central system of accounting, budgeting, and purchasing covering all county departments.

ROLL CALL

COUNTY COMMISSION, HENRY COUNTY, DONNA CRAIG, COUNTY CLERK PARIS, TENNESSEE

A motion was made by Commissioner Starks and seconded by Commissioner Dell Carter to approve the Consent Agenda, which consists of the following: Minutes of the meeting of March 18, 2019, various quarterly reports, Henry County Medical Center statement of cash flow, Trustee's month end report, report of property tax collections to date, report of total revenue collections to date, report from West Tennessee River Basin, and the following Notary Public designations: Jennifer L. Bass, Teresa A. Dennison, Jennifer M. Dolliver, Amanda Dunn, Tommy Lemonds, Beatriz E. Macia, Lori L. Moore, Penny Strickland, Rhonda Taylor, Denise Wardle, and Susan P. Webb.

ITEM NO. 8

TIEM NO. 8	ABSENT	PRESENT	MOTION	SECOND	AYE	NO		
	ABSENT	FRESENT	MOTION	SECOND	AIL	NO	ABSTAIN	PASS
BERRY, JERRY								
BRADLEY, WESLEY								
CARTER, DELL				X				
CARTER, GREG								
COPELAND, JAMES								
GEAN, RANDY								
HUMPHREYS, KENNETH								
JONES, DON								
KYLE, KREG								
NEAL, PAUL								
STARKS, MONTE			X					
TRAVIS, JAMES								
VISSER, MARTY								
WEBB, DAVID								
WILLIAMS, DREW								
TOTAL								

VOICE VOTE CARRIED

DATE: 4-15-19

ROLL CALL

COUNTY COMMISSION, HENRY COUNTY, DONNA CRAIG, COUNTY CLERK PARIS, TENNESSEE

Commissioner Humphreys presented and made a motion to approve Resolutions 1-4-19 through and inclusive of 6-4-19, to authorize certain changes in the budget for Fiscal 2018-2019. Commissioner Kyle seconded the motion.

ITEM NO. 9

TIEM NO. 9	1		·	T	_			
	ABSENT	PRESENT	MOTION	SECOND	AYE	NO	ABSTAIN	PASS
BERRY, JERRY					X			
BRADLEY, WESLEY					X			
CARTER, DELL					X			
CARTER, GREG					X			
COPELAND, JAMES					X			
GEAN, RANDY					X			
HUMPHREYS, KENNETH			X		X			
JONES, DON					X			
KYLE, KREG				X	X			
NEAL, PAUL					X			
STARKS, MONTE					X			
TRAVIS, JAMES					X			
VISSER, MARTY					X			
WEBB, DAVID					X			
WILLIAMS, DREW					X			
TOTAL					1.5			
TOTAL					15			

MOTION CARRIED

DATE: 4-15-19

RESOLUTION #1-4-19

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO AUTHORIZE CERTAIN CHANGES IN THE BUDGET FOR THE HENRY COUNTY GENERAL FUND FOR FISCAL 2018-2019

WHEREAS, the Board of County Commissioners of Henry County, Tennessee at its July Recessed Session, 2018, adopted the budget for the Henry County General Fund for fiscal 2018-2019; and,

WHEREAS, the said Board of County Commissioners of Henry County,
Tennessee must authorize and approve any and all changes and amendments of the
said budget of the Henry County General Fund; and,

WHEREAS, the expenditures authorized in the said budget of the Henry County General Fund will be insufficient in certain line items with funds being available for transfer; and,

WHEREAS, it is necessary and appropriate that the said budget of the Henry County General Fund be amended to provide additional funds for certain line items.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Henry County, Tennessee assembled in regular session on this the 15th day of April 2019, a majority or more of said membership concurring, that the budget for the Henry County General Fund be and hereby is amended as follows, to-wit:

COUNTY COMMISSION

INCREASE ACCOUNT 51100-355, entitled "Travel," in the amount of \$8,000.00

DECREASE ACCOUNT 39000, entitled "Unappropriated Fund Balance," in the amount of \$8,000.00

This transfer is to put into the budget to cover travel for commissioners for County Government Day and anticipated expense for Post Legislative Conference in June.

REGISTER OF DEEDS

INCREASE ACCOUNT 51600-719, entitled "Office Equipment," in the amount of \$677.00

DECREASE ACCOUNT 39000, entitled "Unappropriated Fund Balance," in the amount of \$677.00

Please see letter from Pam Martin regarding this request.

COUNTY TRUSTEE

INCREASE ACCOUNT 52400-355, entitled "Travel," in the amount of \$800.00

DECREASE ACCOUNT 52400-312, entitled "Data Processing," in the amount of \$400.00

DECREASE ACCOUNT 52400-330, entitled "Operating Lease Payments," in the amount of \$400.00

Please see memo from Randi French regarding this transfer.

CIRCUIT COURT CLERK

INCREASE ACCOUNT 53100-194, entitled "Jury & Witness Fees," in the amount of \$5,700.00

DECREASE ACCOUNT 39000, entitled "Unappropriated Fund Balance," in the amount of \$5,700.00

Please see memo from Mike Wilson regarding this transfer.

BE IT FURTHER RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED 4-15-19

BRENT GREER, CHAIRMAN HENRY COUNTY COMMISSION

DONNA CRAIG COUNTY CLERK

APPROVED 4-15-19

BRENT GREER COUNTY MAYOR

RESOLUTION #2-4-19

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO AUTHORIZE CERTAIN CHANGES IN THE BUDGET FOR THE HENRY COUNTY HIGHWAY FUND FOR FISCAL 2018-2019

WHEREAS, the Board of County Commissioners of Henry County, Tennessee at its July Recessed Session, 2018, adopted the budget for the Henry County Highway Fund for fiscal 2018-2019; and,

WHEREAS, the said Board of County Commissioners of Henry County, Tennessee must authorize and approve any and all changes and amendments of the said budget of the Henry County Highway Fund; and,

WHEREAS, the expenditures authorized in the said budget of the Henry County Highway Fund will be insufficient in certain line items with funds being available for transfer; and,

WHEREAS, it is necessary and appropriate that the said budget of the Henry County

Highway Fund be amended to provide additional funds for certain line items.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Henry County, Tennessee assembled in regular session on this the 15th day of April 2019, a majority or more of said membership concurring, that the budget for the Henry County Highway Fund be and hereby is amended as follows, to-wit:

DECREASE ACCOUNT 39000, entitled "Unappropriated Fund Balance," in the amount of \$629,887.25

INCREASE ACCOUNT 680726, entitled "State Aid Projects," in the amount of \$629,887.25

INCREASE REVENUE ACCOUNT 46410, entitled "State Bridge Program," in the amount of \$491,235.52

INCREASE ACCOUNT 680705, entitled "Bridge Construction," in the amount of \$481,235.52

BE IT FURTHER RESOLVED that a true copy of this Resolution be spread upon

the Commission record of this date.

PASSED 4-15-19

BRENT GREER, CHAIRMAN HENRY COUNTY COMMISSION

Treu

DONNA CRAIG

COUNTY CLERK

APPROVED_ 4-15-19

BRENT GREER COUNTY MAYOR

RESOLUTION #3-4-19

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO AUTHORIZE AN AMENDMENT TO THE ESTIMATED BEGINNING FUND BALANCE FOR THE HENRY COUNTY GENERAL FUND FOR FISCAL 2018-2019

WHEREAS, the Board of County Commissioners of Henry County, Tennessee at its July Recessed Session, 2018, adopted the budget for the Henry County General Fund for fiscal 2018-2019; and,

WHEREAS, the said Board of County Commissioners of Henry County, Tennessee must authorize and approve any and all changes and amendments of the said budget of the Henry County General Fund; and,

WHEREAS, it is necessary and appropriate that the said budget of the Henry County General Fund be amended to thereby correct the estimated beginning fund balance.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Henry County, Tennessee assembled in regular session on this the 15th day of April 2019, a majority or more of said membership concurring, that the estimated beginning fund balance for the Henry County General Fund be and hereby is amended to \$2,943,833.

BE IT FURTHER RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED 4-15-19

BRENT GREER, CHAIRMAN HENRY COUNTY COMMISSION

APPROVED 4-15-19

BRENT GREER COUNTY MAYOR

DONNA CRAIG COUNTY CLERK

RESOLUTION #4-4-19

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO AUTHORIZE AN AMENDMENT TO THE ESTIMATED BEGINNING FUND BALANCE FOR THE HENRY COUNTY DEBT SERVICE FUND FOR FISCAL 2018-2019

WHEREAS, the Board of County Commissioners of Henry County, Tennessee at its July Recessed Session, 2018, adopted the budget for the Henry County Debt Service Fund for fiscal 2018-2019; and,

WHEREAS, the said Board of County Commissioners of Henry County, Tennessee must authorize and approve any and all changes and amendments of the said budget of the Henry County Debt Service Fund; and,

WHEREAS, it is necessary and appropriate that the said budget of the Henry County Debt Service Fund be amended to thereby correct the estimated beginning fund balance.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Henry County, Tennessee assembled in regular session on this the 15th day of April 2019, a majority or more of said membership concurring, that the estimated beginning fund balance for the Henry County Debt Service Fund be and hereby is amended to \$1,877,863.

BE IT FURTHER RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED 4-15-19

BRENT GREER, CHÁIRMAN HENRX COUNTY COMMISSION

DONNA CRAIG

COUNTY ELERI

APPROVED 4-15-19

BRENT GREER COUNTY MAYOR

RESOLUTION #5-4-19

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO AUTHORIZE AN AMENDMENT TO THE ESTIMATED BEGINNING FUND BALANCE FOR THE HENRY COUNTY HIGHWAY FUND FOR FISCAL 2018-2019

WHEREAS, the Board of County Commissioners of Henry County, Tennessee at its July Recessed Session, 2018, adopted the budget for the Henry County Highway Fund for fiscal 2018-2019; and,

WHEREAS, the said Board of County Commissioners of Henry County, Tennessee must authorize and approve any and all changes and amendments of the said budget of the Henry County Highway Fund; and,

WHEREAS, it is necessary and appropriate that the said budget of the Henry County Highway Fund be amended to thereby correct the estimated beginning fund balance.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Henry County, Tennessee assembled in regular session on this the 15th day of April 2019, a majority or more of said membership concurring, that the estimated beginning fund balance for the Henry County Highway Fund be and hereby is amended to \$3,071,593.

BE IT FURTHER RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED 4-15-19

BRENT GREER, CHAIRMAN HENRY COUNTY COMMISSION

DONNA CRAIG COUNTY CLERK

APPROVED 4-15-19

BRENT GREER COUNTY MAYOR

RESOLUTION #6-4-19

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS TO AUTHORIZE AN AMENDMENT TO THE ESTIMATED BEGINNING FUND BALANCE FOR THE HENRY COUNTY SOLID WASTE FUND FOR FISCAL 2018-2019

WHEREAS, the Board of County Commissioners of Henry County, Tennessee at its July Recessed Session, 2018, adopted the budget for the Henry County Solid Waste Fund for fiscal 2018-2019; and,

WHEREAS, the said Board of County Commissioners of Henry County, Tennessee must authorize and approve any and all changes and amendments of the said budget of the Henry County Solid Waste Fund; and,

WHEREAS, it is necessary and appropriate that the said budget of the Henry County Solid Waste Fund be amended to thereby correct the estimated beginning fund balance.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Henry County, Tennessee assembled in regular session on this the 15th day of April 2019, a majority or more of said membership concurring, that the estimated beginning fund balance for the Henry County Solid Waste Fund be and hereby is amended to \$543,636.

BE IT FURTHER RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED 4-15-19

BRENT GREER, CHAIRMAN HENRY COUNTY COMMISSION

DONNA CRAIG COUNTY CLERK

APPROVED_ 4-15-19

BRENT GREER COUNTY MAYOR

ROLL CALL

COUNTY COMMISSION, HENRY COUNTY, DONNA CRAIG, COUNTY CLERK PARIS, TENNESSEE

A motion was made by Commissioner Kyle and seconded by Commissioner Neal to approve Resolution 7-4-19, authorizing submission of an application for a litter and trash collecting grant for FY 2019-2020 from the Tennessee Department of Transportation and authorizing the acceptance of said grant.

ITEM NO. 10

TIEM NO. 10								
	ABSENT	PRESENT	MOTION	SECOND	AYE	NO	ABSTAIN	PASS
BERRY, JERRY					X			
BRADLEY, WESLEY					X			
CARTER, DELL					X			
CARTER, GREG					X			
COPELAND, JAMES					X			
GEAN, RANDY					X			
HUMPHREYS, KENNETH					X			
JONES, DON					X			
KYLE, KREG			X		X			
NEAL, PAUL				X	X			
STARKS, MONTE					X			
TRAVIS, JAMES					X			
VISSER, MARTY					X			
WEBB, DAVID					X			
WILLIAMS, DREW					X			
TOTAL					15			
101711					13			

MOTION CARRIED

DATE: 4-15-19

RESOLUTION NO. 7-4-19

A RESOLUTION OF THE HENRY COUNTY BOARD OF COMMISSIONERS AUTHORIZING SUBMISSION OF AN APPLICATION FOR A LITTER AND TRASH COLLECTING GRANT FOR FY 2019-2020 FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION AND AUTHORIZING THE ACCEPTANCE OF SAID GRANT

WHEREAS, the Henry County Commission intends to apply for the aforementioned Grant from the Tennessee Department of Transportation; and WHEREAS, the contract for the Grant for FY 2019-2020 will impose certain legal obligations upon Henry County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Henry County, Tennessee, assembled in regular session on this 15th day of April, 2019, a majority or more of the membership concurring,

- 1. That the County Mayor is hereby authorized to apply on behalf of Henry County for a Litter and Trash Collecting Grant for FY 2019-2020 from the Tennessee Department of Transportation.
- 2. That should said application be approved by the Tennessee Department of Transportation, then the County Mayor of Henry County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Litter and Trash Collecting Grant by Henry County.

BE IT FINALLY RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED 4-15-19

BRENT GREER, CHÁIRMAN HENRY COUNTY COMMISSION

DONNA CRAIG COUNTY CLERK

APPROVED 4-15-19

BRENT GREER HENRY COUNTY MAYOR

ROLL CALL

COUNTY COMMISSION, HENRY COUNTY, DONNA CRAIG, COUNTY CLERK PARIS, TENNESSEE

A motion was made by Commissioner Starks and seconded by Commissioner Kyle to approve Resolution 8-4-19, authorizing the awarding of a bid for Phase 1 of the Henry County Emergency Radio Project.

ITEM NO. 11

ITEM NO. 11								
	ABSENT	PRESENT	MOTION	SECOND	AYE	NO	ABSTAIN	PASS
BERRY, JERRY					X			
BRADLEY, WESLEY					X			
CARTER, DELL					X			
CARTER, GREG					X			
COPELAND, JAMES					X			
GEAN, RANDY					X			
HUMPHREYS, KENNETH					X			
JONES, DON					X			
KYLE, KREG				X	X			
NEAL, PAUL					X			
STARKS, MONTE			X		X			
TRAVIS, JAMES					X			
VISSER, MARTY					X			
WEBB, DAVID					X			
WILLIAMS, DREW					X			
TOTAL					15			

MOTION CARRIED

DATE: 4-15-19

RESOLUTION NO. 8-4-19

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS AUTHORIZING THE AWARDING OF A BID FOR PHASE I OF THE HENRY COUNTY EMERGENCY RADIO PROJECT

WHEREAS, bids were advertised by the County of Henry and The Northwest Tennessee Development District as Grant Administrator for Phase I of the Henry County Emergency Radio Project; and

WHEREAS, the lowest and accepted bid by Integrated Communications, Inc. of Jackson Tennessee in the amount of \$722,673.22; and

WHEREAS, it was determined by passage of Resolution 1-12-17 that the County of Henry should enter into a joint project with the City of Paris and the Henry County Emergency Communications District to create a new and improved public safety communications network;

NOW, THEREFORE, in the interest of the betterment of the public welfare for the citizens of Henry County, the governing body of Henry County, Tennessee, meeting in regular session on this, the 15th day of April, 2019, a majority or more of its membership concurring, authorizes the County Mayor of Henry County to enter into a contract with Integrated Communications, Inc. of Jackson, Tennessee for the proposed equipment and services for Phase I of the Henry County Emergency Radio Project; and

BE IT FINALLY RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED 4-15-19

BRENT GREER, CHAIRMAN HENRY COUNTY COMMISSION

PASSED 4-15-19

DONNA CRAIG COUNTY CLERK

PASSED 4-15-19

BRENT GREER

HENRY COUNTY MAYOR

ROLL CALL

COUNTY COMMISSION, HENRY COUNTY, DONNA CRAIG, COUNTY CLERK PARIS, TENNESSEE

Commissioner Kyle made a motion to approve Resolution 9-4-19, authorizing the purchase of property from Wood Tower, LLC and Mr. Robert Wood, Jr. for the purpose of utilizing the property and tower located on the property for the Henry County Emergency Radio Project. The motion was seconded by Commissioner Starks.

ITEM NO. 12

TTEM NO. 12								
	ABSENT	PRESENT	MOTION	SECOND	AYE	NO	ABSTAIN	PASS
BERRY, JERRY					X			
BRADLEY, WESLEY					X			
CARTER, DELL					X			
CARTER, GREG					X			
COPELAND, JAMES					X		_	
GEAN, RANDY					X			
HUMPHREYS, KENNETH					X			
JONES, DON					X			
KYLE, KREG			X		X			
NEAL, PAUL					X			
STARKS, MONTE				X	X			
TRAVIS, JAMES					X			
VISSER, MARTY					X			
WEBB, DAVID					X			
WILLIAMS, DREW					X			
TOTAL					15			

MOTION CARRIED

DATE: 4-15-19

RESOLUTION NO. 9-4-19

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE BOARD OF COMMISSIONERS AUTHORIZING THE PURCHASE OF PROPERTY FROM WOOD TOWER, LLC AND MR. ROBERT WOOD, JR. FOR THE PURPOSE OF UTILIZING THE PROPERTY AND TOWER LOCATED ON THE PROPERTY FOR THE HENRY COUNTY EMERGENCY RADIO PROJECT

WHEREAS, the governing body of Henry County, Tennessee has determined it is in the the best interest of its citizens to move forward with Phase I of the Henry County Emergency Radio Project; and

WHEREAS, there is a 5.5 acre property located at 7475 Rabbit Creek Rd, Buchanan Tennessee that has a 300' guyed radio tower that is critical to the success of the project; and

WHEREAS, it is determined that an offer to purchase said property for \$35,000 (Thirty Five Thousand Dollars) should be made for the property; and

NOW, THEREFORE IT BE RESOLVED by the governing body of Henry County, Tennessee meeting in regular session on this the 15th day of April, 2019, a majority or more of the membership concurring, the County Mayor of Henry County is authorized to make said offer to purchase this property further identified as Map Parcel: 022 012.01 to be used for the proposed two-way digital radio network for Henry County first responders; and

BE IT FINALLY RESOLVED that a true copy of this resolution be spread upon the Commission record of this date, the public welfare requiring such.

PASSED 4-15-19

BRENT GREER, CHAIRMAN HENRY COUNTY COMMISSION

PASSED 4-15-19

DONNA CRAIG COUNTY CLERK

PASSED 4-15-19

BRENT GREER

HENRY COUNTY MAYOR

ROLL CALL

COUNTY COMMISSION, HENRY COUNTY, DONNA CRAIG, COUNTY CLERK PARIS, TENNESSEE

Commissioner Bradley made a motion to approve Resolution 10-4-19, to authorize the sale of certain delinquent tax property at a reduced price. Commissioner Copeland seconded the motion.

ITEM NO. 13

ITEM NO. 13	,							
	ABSENT	PRESENT	MOTION	SECOND	AYE	NO	ABSTAIN	PASS
BERRY, JERRY					X			
BRADLEY, WESLEY			X		X			
CARTER, DELL					X			
CARTER, GREG					X			
COPELAND, JAMES				X	X			
GEAN, RANDY					X			
HUMPHREYS, KENNETH					X			
JONES, DON					X			
KYLE, KREG					X			
NEAL, PAUL					X			
STARKS, MONTE					X			
TRAVIS, JAMES					X			
VISSER, MARTY					X			
WEBB, DAVID					X			
WILLIAMS, DREW					X			
TOTAL					1.5			
TOTAL					15			

MOTION CARRIED

DATE: 4-15-19

RESOLUTION NO. 10-4-19

A RESOLUTION OF THE HENRY COUNTY, TENNESSEE, BOARD OF COMMISSIONERS TO AUTHORIZE THE SALE OF CERTAIN DELINQUENT TAX PROPERTY AT A REDUCED PRICE

WHEREAS, Henry County acquires ownership of parcels which were the subject of the annual delinquent tax collection suits; and

WHEREAS, these parcels are acquired when no other bidder bids on a parcel at the Delinquent Tax Sale; and

WHEREAS, while Tennessee law requires that no parcel of land purchased by the County at a delinquent tax sale shall be resold for an amount less than the total amount of the taxes, penalty, cost and interest accrued against such parcel, unless the legislative body, upon application, determines that it is impossible to sell the parcel of land for such amount, and grants permission to offer the land for sale at some amount to be fixed by such legislative body; and

WHEREAS, it appears that delinquent tax property assessed on the maps of the Assessor of Property as Map 047N, Group H, Control Map 047N, Parcel 026.00 is impossible to sell for the entire amount of the delinquent tax debt; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Henry County, Tennessee, assembled in regular session on this the 15th day of April 2019, a majority or more of the membership concurring that:

1. Map 047N, Group H, Control Map 047N, Parcel 026.00, cannot be sold for the accumulated total of taxes, interest, penalties and costs against it; therefore, pursuant to *Tenn. Code Ann. §67-5-2507*, permission is granted to offer a quitclaim deed of said parcel to **The Twenty Seven Seventy Four Trust – Randy & Joan Mouser, trustees** (or higher offeror) in consideration for amount of \$300.00 (or higher offer), subject to the

requirements of advertising and the opportunity for any other interested party to raise to the offer as prescribed by law.

2. The County Mayor and County Trustee are authorized to execute quitclaim deed quitclaiming the above-referenced parcel to the highest offeror.

BE IT FINALLY RESOLVED that a true copy of this Resolution be spread upon the Commission record of this date.

PASSED 4-15-19

BRENT GREER, CHAIRMAN HENRY COUNTY COMMISSION

DONNA CRAIG COUNTY CLERK

APPROVED 4-15-19

BRENT GREER HENRY COUNTY MAYOR

Offer for Quitclaim of Delinquent Tax Real Estate

The undersigned ("Offeror"), hereby offers the sum of \$ 300.00 * on the following terms and conditions in consideration for a Quitclaim Deed from the Government of Henry County, Tennessee ("Offeree"), which quitclaims to Offeror or designee (see "Name as it is to appear on Quitclaim Deed" below) whatever interest Offeree has in certain Real Estate in Henry County, Tennessee, assessed for taxation by the County assessor of property at:

Map 047 N Group H Control Map 047N Parcel 026.00 S/I 000 ("Real Estate")

Name as it is to appear on Quitclaim Deed: The Twenty Seven Seventy Four Trust

(Offeror represents and warrants that Offeror has legal authority as agent of any persons or entities identified as "Name as it is to appear on Quitclaim Deed" to legally bind such persons or entities to the terms and conditions of this offer.)

* In addition to the offer amount, at the closing of this transaction the successful purchaser will be required to pay closing costs of \$375.00, newspaper publication fee (~\$150.00), recording costs, and transfer tax.

Offer/Acceptance

- 1. This offer is irrevocable for a period of 90 days. During this period, this offer may be presented to the County Mayor, Delinquent Tax Committee, and/or County Commission for consideration.
- 2. If this offer is conditionally accepted, notice of this offer will be published in the local newspaper. There will be a period of at least 10 days after the publication during which any person may make a competing offer (at a price at least 10% higher than the sum of this offer) for a quitclaim of the Real Estate. In the event a higher price is offered, Offeror (and anyone else) will have the opportunity to appear at a time and place designated by Offeree and then and there to bid on the Real Estate (the "Final Auction"). At the conclusion of the Final Auction, the Real Estate shall be quitclaimed to the party making the highest and best offer; provided, however, that if higher bidders for any reason fails to tender the purchase price, Offeror will purchase the real estate for Offeror's highest offer or bid.

Deposit / Final Payment

- 3. Upon making this offer, Offeror tendered a "Deposit" of \$500.00 to Offeree. This Deposit will be fully refunded to Offeror if Offeree declines this offer or if the real estate is ultimately quitclaimed to a higher bidder. This Deposit will be forfeited to the Offeree if this offer is accepted or Offeror is the high bidder fails to timely tender the Final Payment. The Deposit will also be forfeited if the Offeror defaults on the terms of this offer.
- 4. The "Final Payment" is the amount equal to the offer or bid price minus the Deposit. The Final Payment is due to be made in cash or by certified funds by Offeror upon the earlier of (a) 4:00 PM on business day after Offeror receive notice that this offer has been accepted and no higher bidders have come forward or (b) on the date of the Final Auction, if Offeror is the highest bidder. TIME IS OF THE ESSENCE.
- 5. Along with and in addition to the Final Payment, if this offer is accepted or Offeror is the high bidder, Offeror will also pay (a) closing costs of \$375.00, (b) newspaper publication fee (approximately \$150.00), and (c) recording costs and transfer tax associated with recording the Quitclaim Deed contemplated herein.

Disclaimer of Representations and Warranties

6. Neither the Offeree nor any other person or entity has made any representations or warranties, expressed or implied, relative to the title, condition, use, fitness for particular purpose, or any other matters involving the Real Estate. THE CONVEYANCE WILL BE MADE BY QUITCLAIM DEED, AS IS, WHERE IS, AND WITHOUT ANY REPRESENTATIONS OR WARRANTIES WHATSOEVER. Offeror has not relied on any statements made by any official or agent of Offeree. Offeror had the opportunity to review this offer and to request an opinion of title from Offeror's own attorney prior to making this offer.

Exceptions in Quitclaim Deed

7. The Quitclaim Deed will except any public or private roadways, public or private easements, utility easements, government (for example, US, TDOT, TVA, City, or County) easements, or similar liens, easements, or rights that may encumber the Real Estate.

State of Tennessee Comptroller of the Treasury **Real Estate Assessment Data**

Return to List New Search Home About

County Number: 040

County Name: HENRY

Tax Year: 2019

Property Owner and Mailing Address

Jan 1 Owner: HENRY CO TN

PARIS, TN 38242

Property Location

Address: APACHE DR

Map: 047N Grp: H

Ctrl Map: 047N

Parcel: 026.00

Chancery:\$750.54. (05-2013) Trustee:\$9.00 (2014-2016) \$759.54

Value Information

Reappraisal Year: 2015

Land Mkt Value:

\$500

Improvement Value:

\$0 Total Market Appraisal: \$500

Assessment %: Ω

Assessment:

\$0

General Information

01 - COUNTY

City #: SSD1:

District:

000 City:

000 SSD2:

13 Mkt Area:

0 # Mobile Homes:

0

000

L08

Bldgs: Utilities - Water / Sewer:

12 - NONE / NONE Utilities - Electricity:

00 - NONE

Utilities - Gas / Gas Type:

00 - NONE Zoning:

Subdivision Data

Subdivision: LITTLE SULPHUR

Plat Bk:

Plat Pg:

Block:

Lot:

Additional Description

Building Information

Extra Features

Sale Information

Sale Date 06/28/2016

Price

Book

Page

Vac/Imp

Type Instrument

CO

Qualification

Land Information

https://www.assessment.cot.tn.gov/RE_Assessment/ParcelDetailIMPACT.aspx

1/2

Deed Acres: 0.00 Caic Acres: 0.00

Total Land Units: 1.00

Land Type: 06 - RES RESORT

Soil Class:

Units: 1.00

New Search Return to List

View GIS Map for this Parcel

Glossary of Terms

How to Search

Fact Sheet

Division of Property Assessments Home Page

Comparoller of the Treasury Home Page

State of Tennessee Home Page

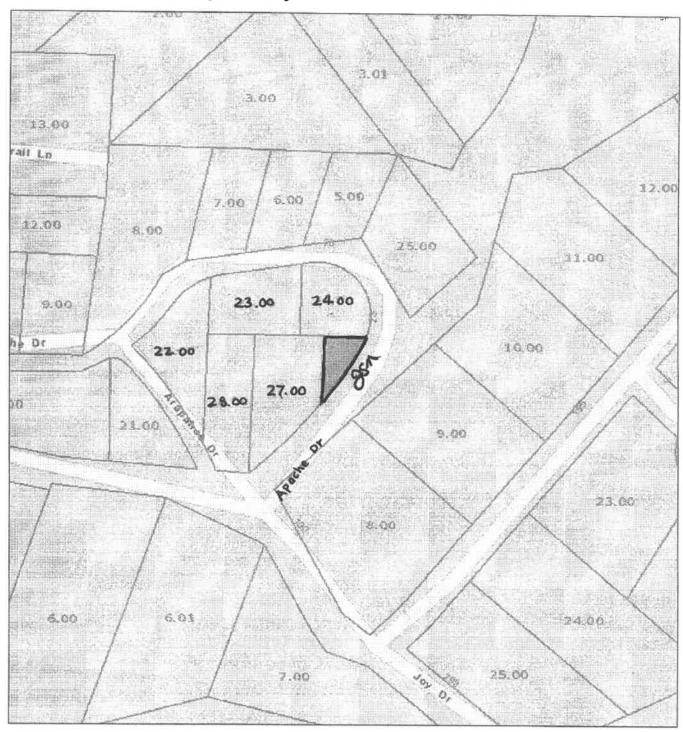
Other Terms and Conditions

The following terms and conditions also apply to Offeror and any persons or entities identified above as "Name as it is to appear on Quitclaim Deed" (all of such persons shall be hereunder collectively referred to as "Grantee") if this offer is accepted or Offeror is the high bidder. These terms are binding on each Grantee, and each Grantee's heirs, successors, and assigns forever. These terms shall run with the land and may be recited within the Quitclaim Deed.

- 8. If the underlying Delinquent Tax Sale of the subject Real Estate is determined, by Court Order or in the sole and absolute discretion of Henry County, to be void or voidable by a Court, then the underlying delinquent tax sale shall be set aside as to the Real Estate. Upon demand by the Henry County Attorney, Grantee will execute any documents necessary to set aside the delinquent tax sale as to the Real Estate. If the underlying delinquent tax sale of this real estate is set aside, Henry County shall refund to Grantee the entire amount paid by Grantee to Henry County for the Quitclaim Deed contemplated in this offer; no interest or other sums besides that amount shall be refunded or paid to Grantee by any party in the event a sale is set aside.
- 9. The maximum Grantee may recover from Henry County (or any other person or entity) by reason of any damages incurred due to or related in any way to this transaction is the sum equal to the amount Grantee paid to Henry County for the Quitclaim Deed contemplated in this offer.
- 10. Grantee shall indemnify and hold harmless Henry County for all damages (including by payment of reasonable attorney's fees and expenses) incurred by breach or non-compliance with any terms and conditions herein.
- 11. The sole jurisdiction and venue for any dispute arising out of or relating to this transaction is the Chancery Court of Henry County, Tennessee.

12. These terms of sale are binding on each Grantee, and each Grantee's heirs and assigns forever. All of these terms
survive execution and delivery of the Quitclaim Deed contemplated herein.
Offer made on this the Et day of April, 2019, by: The Twenty Soven Seventy Ewe TRUST Offeror Party Party Frank Fr
Offeror fairly Man + Rustie RANDY Mousell + Ruster
Sign Name Jon Mouser, truster Print Name Jon Mouses & Rustee
Print Address 5122 Ira Barker Rd. Print Phone 931-446-9320
STATE OF TENNESSEE
COUNTY OF HENRY
Personally appeared before me, a notary public in and for the above-stated county and state, the above-named Offeror, on behalf of himself and as an agent of any persons or entities identified arove as "Name as it is to appear on Quitclaim Deed" and executed this offer with the intent to legally bind all of them. STATE Notary Public My commission expires: NOTARY PUBLIC My commission expires:

Henry County - Parcel: 047N H 026.00



Date: April 3, 2019 County: Henry Owner: HENRY CO TN Address: APACHE DR Parcel Number: 047N H 026.00

Deeded Acreage: 0 Calculated Acreage: 0 Date of Imagery: 2012

TN Comptroller - OLG
State of Tennessee, Comptroller of the Treasury, Office of Local Government
(OLG)
Sources: Esri, HERE, Garmin, USGS, Intermep, INCREMENT P, NRCen,
Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand),

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

ROLL CALL COUNTY COMMISSION, HENRY COUNTY, DONNA CRAIG, COUNTY CLERK PARIS, TENNESSEE

A motion was made by Commissioner Jones to adjourn. Commissioner Visser seconded the motion.

ITEM NO. 14

ABSENT PRESENT MOTION SECOND AYE NO 25	ITEM NO. 14	T							
BRADLEY, WESLEY CARTER, DELL CARTER, GREG COPELAND, JAMES GEAN, RANDY HUMPHREYS, KENNETH JONES, DON X KYLE, KREG NEAL, PAUL STARKS, MONTE TRAVIS, JAMES VISSER, MARTY WEBB, DAVID WILLIAMS, DREW		ABSENT	PRESENT	MOTION	SECOND	AYE	NO	ABSTAIN	PASS
CARTER, DELL CARTER, GREG COPELAND, JAMES GEAN, RANDY HUMPHREYS, KENNETH JONES, DON KYLE, KREG NEAL, PAUL STARKS, MONTE TRAVIS, JAMES VISSER, MARTY WEBB, DAVID WILLIAMS, DREW A A A A A A A A A A A A A A A A A A A	BERRY, JERRY								
CARTER, GREG COPELAND, JAMES GEAN, RANDY HUMPHREYS, KENNETH JONES, DON KYLE, KREG NEAL, PAUL STARKS, MONTE TRAVIS, JAMES VISSER, MARTY WEBB, DAVID WILLIAMS, DREW ONE of the content of th	BRADLEY, WESLEY								
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JONES, DON KYLE, KREG NEAL, PAUL STARKS, MONTE TRAVIS, JAMES VISSER, MARTY WEBB, DAVID WILLIAMS, DREW MILLIAMS, DREW	GEAN, RANDY								
KYLE, KREG NEAL, PAUL STARKS, MONTE TRAVIS, JAMES VISSER, MARTY WEBB, DAVID WILLIAMS, DREW INC. INC. INC. INC. INC. INC. INC. INC.	HUMPHREYS, KENNETH								
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STARKS, MONTE TRAVIS, JAMES VISSER, MARTY WEBB, DAVID WILLIAMS, DREW INC. INC. INC. INC. INC. INC. INC. INC.	KYLE, KREG								
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	WEBB, DAVID								
TOTAL	WILLIAMS, DREW								
TOTAL									
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TOTAL									
	TOTAL								

VOICE VOTE CARRIED

DATE: 4-15-19